

**Minutes of the Alzheimer's Resource of Alaska
Meeting of the Board of Directors**

Date: Wednesday, November 20, 2019	Location: Alzheimer's Resource of Alaska, 1750 Abbott Rd., Anchorage
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Attendance Log of Board Members				Staff	
T	Jenna Bruner - President	E	Mike Lajoie	✓	Pamela Kelley
✓	Ken Acton - Vice President	E	Patty Miller	✓	Melissa Saulnier
✓	Rori Van Nortwick - Treasurer	T	Karen Scholz	✓	Ann Farris
✓	Rebecca Hanson - Secretary	✓	Jill Simek	✓	Francy Bennett
✓	Sabrina Peterson – Member at Large	T	LC Tolver	✓	Kay Papakristo
T	Larry Duffy	E	Charlene Walker		
A	Maktuayaq Mellisa Johnson				Guest
Legend: ✓=Present A=Absent E=Excused Absence T=Teleconference					

Call to Order:

- Jenna Bruner, President, called the meeting to order at 5:50 p.m. with a quorum present.

Mission Moment:

- Alzheimer's Resource of Alaska Education Specialist, Ann Farris, presented on *Voices of the Last Frontier*, a pilot choral program for clients and caregivers. Similar to a musical support group, *Voices of the Last Frontier* is based on a model from GivingVoiceChorus.org. The idea started with two sisters in Minnesota and grew into a worldwide organization. Giving Voice Chorus inspires and equips organizations worldwide to bring together people with Alzheimer's and their care partners to sing in choruses that foster joy, well-being, purpose and community understanding. *Voices of the Last Frontier* will perform their first concert held at the Wilda Marston Theater on November 22, 2019.

Agenda:

- Jenna Bruner called for approval of the Agenda. Ken Acton moved to accept the Agenda as presented; seconded by Larry Duffy. The Agenda was approved without objection.

Minutes:

- Jenna called for approval of the minutes for the September 18, 2019 meeting. Ken moved to accept the minutes as presented; seconded by Sabrina Peterson. The minutes were approved without objection.

Committee Reports:

Finance Committee: Rori Van Nortwick reported.

- The Finance Committee met Tuesday, November 19, 2019, and reviewed the year to date budget and investment performance. Rori reported that all are in good shape.
- The Committee discussed the need for additional Board members to take the Gaming Permit test in order to maintain our permit as Board membership changes. Rori informed the board that she would take the test next.

Fund Development Committee: Jenna Bruner reported.

- The Development Committee met November 12, 2019. The Committee discussed the 35th Anniversary Dinner held November 1, 2019, and reviewed strengths, weaknesses, opportunities, and threats (SWOT).
- The fall event raised over \$25,000 (gross). Development Director Francy Bennett reported that there were six significant corporate sponsors for this event.

Governance Committee: Sabrina Peterson reported.

- The Governance Committee met November 13, 2019. Discussion focused on the new member orientation process, and generating opportunities for recruiting new members. Also, the Committee would like to create a vision and strategy pitch to make introducing our organization to potential Board members easier. Sabrina would like to follow up with potential Board members through meet and greets and email communication.
- The Fund Development and Program Committees need chairpersons.
- The Committee would like to address the best practices for Board communications sharing through an online platform. Rori volunteered to look into finding a good communication tool.

Program Committee: The Committee did not meet.

- Ken and Jill have both offered to serve on the Program Committee to supplement its membership.

Executive Committee: Jenna Bruner reported.

- The Executive Committee met Tuesday, November 19, 2019 and approved Pamela Kelley's goals and objectives for FY20.
- The Committee recommended this year's staff holiday gift as a paid extra holiday on Monday, December 23, resulting in a five-day holiday break for all. Ken moved and Larry seconded. The motion passed unanimously.
- Jenna will continue to work on finding chairpersons for Fund Development Committee.
- The Committee discussed the Strategic Planning action items:
 - Larry mentioned that receiving the report on the Strategic Planning Meeting before January would be helpful in discussing action points.
 - Pam has been in touch with Sheila Selkregg and will work to get the report before the January meeting. She also mentioned the next logical steps should be evaluating and prioritizing.
 - Ken felt that spending time together as a group had been a valuable experience.

Jenna would like to resend the current Strategic Plan and ask the Committee to come up with recommendations for the next Board meeting.

Executive Director's Report: Pamela Kelley reported.

Pam supplemented her written report with the following items:

- Alzheimer's Resource of Alaska recognizes the need for care coordination in Sitka following the decision of Community Connections to cease care coordination in that area. We have registered to obtain approval to expand into Sitka and are evaluating whether the service delivery needs are ones ARA can fill. Sitka is exempt from conflict free case management. ECC will not work under independent contract. We have a part time Care Coordinator in Juneau who may be able to work in Sitka once we are approved. Many Pioneer Home clients, who were not eligible for Medicaid Waiver, are now becoming eligible and will need a Care Coordinator.
- 100+ Women Who Care sponsorship of the *Voices of the Last Frontier* chorus (described in the Mission Moment) provided enough support to present two more series of this program in the future. The chorus is a great socialization activity for our clients and caregivers, and the culminating concert is likely to be impactful for all who attend, especially their families and friends.
- The next six weeks is prime time for connecting with legislators to encourage level funding for SDS Home & Community Grants. Two key legislators are Jennifer Johnston on House Finance and chair of the Health and Social Service Finance Subcommittee, and Natasha von Imhof on Senate Finance and chair of the Health and Social Service Finance Subcommittee.
- ARA should be involved with promoting legislative policy objectives for the coming legislative session with confirmation that Alzheimer's Association (AA) has employed an individual to manage state policy objectives for the organization. It will be important that AA and ARA are not working at cross-purposes in Juneau and with local

government. A meeting is planned before December 1, 2019, with Elizabeth Bolling from AA, to discuss legislative policy objectives.

Old Business:

- Jenna called for the approval of the Investment Policy Statement as sent to the Board members. The Investment Policy Statement was approved as presented by unanimous consent.

New Business: None

Announcements: The next Board meeting will be Wednesday, January 15, 2020.

Adjournment: The meeting adjourned at 6:51 pm.

Respectfully submitted,

Melissa Saulnier

Melissa Saulnier
Executive Assistant