

**Minutes of the Alzheimer's Resource of Alaska
Meeting of the Board of Directors**

Date: Wednesday, March 18, 2020	Location: Alzheimer's Resource of Alaska, 1750 Abbott Rd., Anchorage
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Attendance Log of Board Members					Staff
T	Jenna Bruner - President	A	Mike Lajoie	✓	Pamela Kelley
T	Ken Acton - Vice President	T	Patty Miller	✓	Melissa Saulnier
T	Rori Van Nortwick - Treasurer	A	Karen Scholz	✓	Robyn Langlie
T	Rebecca Hanson - Secretary	T	Jill Simek	✓	Francy Bennett
E	Sabrina Peterson – Member at Large	T	LC Tolver	✓	Rebecca Marinelli
T	Larry Duffy	T	Charlene Walker		
T	Maktuayaq Mellisa Johnson				Guest
					George Borderieux
Legend: ✓=Present A=Absent E=Excused Absence T=Teleconference					

Call to Order:

- Jenna Bruner, President, called the meeting to order at 5:55 p.m. with a quorum present.

Mission Moment:

- Pam

Agenda:

- Pamela Kelley called for approval of the Agenda. The Agenda was approved without objection.

Minutes:

- Pam called for approval of the minutes for the January 15, 2020 Board meeting. Larry Duffy moved to approve the minutes. Patty Miller seconded. There was no discussion or corrections. The minutes were approved without objection.

Committee Reports:

Finance Committee: Rori Van Nortwick reported.

- The Finance Committee met Monday 16, 2020.
- We were supposed to have BDO present but that was not able to happen because of the current situation. The 990 was signed and submitted at the beginning of March.
- We received our first check from Lynn, Pull Tabs.
- Medicaid income is down. The state Medicaid reimbursement occurred in March for the previously underpaid claims was not fully paid. We are still working on those calculations.

Fund Development Committee: Jenna Bruner reported.

- The Development Committee met Tuesday 17, 2020.
- The Committee discussed Amblin' for Alzheimer's. With the change in the ability to gather we want to do the walk virtually. A document went out that we are reviewing. It was not included in the packet. It is an individual virtual walk registration. We don't want to encourage gathering in groups so we want to do this online with the same registration. Francy put together screen shots showing how we can register for the walk. The form is still under construction. The agency can do a scavenger hunt or a photo challenge that would be available statewide. We are asking people to amble where they are doing what they choose to do, kayaking, walking, in a car, in an airplane.

- The Committee will be working on the Governor's Ball next.

Governance Committee: Ken Acton reported.

- The Governance Committee did not meet.
- Ken and Sabrina did meet with George Borderieux. George was involved with the Chorus, Voices of the Last Frontier. He has filled out a Board member application and we met with him to discuss the requirements and bylaws volunteering as Board members. George comes from a professional background as a Safety Engineer. He has experience as a Board member with the Lion's Club serving as a past President. He comes to us qualified and has a very specific personal experience with the disease and is motivated to get involved.
- Ken put forward a motion to nominate George Borderieux for Board membership. Larry seconded. George thanked the Board for the opportunity and expressed his deep belief in the organization. There was no further discussion. The motion to nominate George for Board membership was adopted.

Program Committee: Charlene Walker reported.

- The Program Committee met and focused on looking at ARA's identity and expanding what was on the website. Free consultation from IQ but will not materialize at the moment. We should pursue but it will be a couple of weeks down the road.
- The Committee wants to work on resources we have available web based especially for the next few months. We would be able to direct people to support through electronic contact.

Executive Committee: Jenna Bruner reported.

- The Executive Committee met on Monday 16, 2020.
- The Committee discussed agency's reaction to COVID-19 and Pam put forward the options for staff working from home.
- Medicaid has put forward the ability for Care Coordination to be in alignment with not doing home visits.
- Ken expressed his appreciation that Pam took the initiative to get in front of the current COVID-19 situation not only to be proactive in the program delivery but also looking for opportunity the current problem presents to inform and educate the Board.

Executive Director's Report: Pamela Kelley reported.

- Pam supplemented her written report with the following items: Update COVID-19 response: Additions to ED Report (emailed to Board members)
- We have ordered scanners for measuring those who might still be coming into an office.
- There is an opportunity coming up in the next 30 days to submit a proposal to the Administration of Community Living for a 3-year dementia capable community demonstration grant. This is similar to what we are participating in with the Municipality of Anchorage, State of Alaska. In August 2019, Pam had written the grant proposal but did not submit because at the time, ARA did not have a DUNS number. ARA now has a DUNS number. The focus of this grant, in the Matsu, family caregivers for individuals with dementia and unpaid informal caregivers or those presenting with dementia symptoms but also in the developmental disability community. The proposal would propose to use the TCARE tool to serve those with developmental disabilities as well.

Old Business: None

New Business:

- Acceptance of George Borderieux.
- Larry recommended the Board support Pam on moving forward with the new grant. Pam will get a more thorough explanation to the Board of what the commitment would be for the organization.

- Think about how we will use the new platform for our May Annual Board meeting. Suggestions and recommendations are welcome.

Announcements: The Annual Board meeting will be Wednesday, May 20, 2020.

Adjournment: Pam recommended the meeting adjourn. Larry motioned to adjourn, Patty seconded. With no objections the meeting adjourned at 7:10 pm.

Respectfully submitted,

Melissa Saulnier

Melissa Saulnier
Executive Assistant