

**Minutes of the Alzheimer's Resource of Alaska
Annual Meeting of the Board of Directors**

Date: Wednesday, January 19, 2022	Location: Alzheimer's Resource of Alaska, 1750 Abbott Rd., Anchorage
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Attendance Log of Board Members			Staff		
✓	Sabrina Peterson - President	E	Lynda Hutchins	✓	Pamela Kelley
E	Jill Simek - Vice President	E	Mellisa Johnson	✓	Melissa Saulnier
E	Kristin George - Secretary	✓	Melissa Liebner Martz	✓	Kay Papakristo
✓	Fred Traber - Treasurer	✓	Luann Lauesen	✓	Jennifer Ivory
✓	Denise Daniello – Member at Large	✓	George Borderieux	✓	Joanne Proefrock
✓	Rori Van Nortwick	✓	Charlene Walker	✓	Donna Matthews
				✓	Amy Becia
Legend: ✓=Present A=Absent E=Excused Absence T=Teleconference					

Call to Order:

- Sabrina Peterson, President, called the meeting to order at 5:48 p.m. with a quorum present.

Mission Moment: Kay Papakristo and Amy Becia reported.

- Kay and Amy shared a story to demonstrate the teamwork in our offices at ARA that improves the support given to those we serve. Their account focused on one couple's crisis that began with the care recipient's arrest. From the initial call by the distressed caregiver though the care recipient's ultimate release more than 24-hours later, ARA's team made sure the family had the right resources, access and support to get them through a highly traumatic experience.

Agenda:

- Denise Daniello moved to adopt the Agenda, and Fred Traber seconded. The motion passed unanimously.

Minutes:

- Fred moved to approve the November 17, 2021 Minutes, and George Borderieux seconded. The motion passed unanimously.

Committee Reports:

Finance Committee: Fred Traber reported.

- The Finance Committee met January 18, 2022.
- The Committee members met Donna Matthews and welcomed her to ARA.
- The Committee discussed the investment market and where ARA is financially, and what needs to be done. Based on conversation with Kurt Martens in November, and his in-depth monthly report, ARA is in good shape. There is nothing that stands out in the financial status of ARA that needs attention.

Fund Development Committee: No report.

- The Fund Development Committee did not meet.

Governance Committee: Sabrina Peterson reported.

- The Governance Committee met January 17, 2022 and discussed a few items:
 - What is the best way to gain training for Board members
 - Coordinating education through Foraker
 - Developing catchy elevator speeches
 - Addressing potential candidates as Board members

Program Committee: Luann Lauesen reported.

- The Program Committee met January 13, 2022.
- The Committee discussed:
 - Endorsing the advocacy agenda of the Alaska Dementia Action Collaborative. The two items on that agenda are:
 - a) Support for a bill enabling DHSS to pursue federal BOLD infrastructure Act funding and
 - b) A request for cost of living adjustments to home and community-based services Waivers and grants.
 - ARA's four strategic goals focusing on increasing public awareness
 - Developing a survey as a way to create awareness of our list of services and who we provide our services to

Executive Committee: Sabrina Peterson reported.

- The Executive Committee met January 12, 2022 to discuss immediate needs and continued discussion regarding public awareness.
 - We have three furnace units in our Abbott Road building. The one that heats our first-floor outer office parameter needs repair. Because of the high importance for the safety and comfort of employees, the Executive Committee recommended ARA have the furnace repaired. Fred moved to have our furnace repaired and George seconded. There were no objections and the motion passed unanimously.
 - Denise Daniello recommended ARA establish benchmark survey data for yearly evaluation to see how our public awareness is progressing
 - The Committee discussed the review of Executive Director's performance goals and objectives

Executive Director's Report: Sabrina Peterson reported.

- Pam supplemented her written report in the Board packet with the following items:
 - Pam introduced two new management hires, Donna Matthews, Business Manager, and Joanne Proefrock, Development Director.
 - She noted that ARA is experiencing the impact of the Omicron variant of COVID and the next few weeks may be challenging for staffing purposes
 - Personnel are respectfully encouraged to get the booster, but not required to do so

- ARA has been taking consultations and appointments but no group social activities, and those will continue
- Pam recommended ARA acquire bids for furnace upgrades on the two units not being repaired with summer as a timeframe and goal
- Pam spoke with Jim Wilgus, Regional Leader (Northwest) for the Alzheimer's Association, about their ambition to open a local office. They do not plan to open this year and are uncertain whether this will go forward in the future.

Old Business:

- The Mayor's Charity Ball has been postponed a second time to October 8, 2022.

New Business:

- With legislative session coming up and ARA's desire to influence, Sabrina suggested reactivation of Ad-Hoc Public Policy Committee.

Announcements: None

Adjournment:

- The Board meeting adjourned at 6:48 pm.

Respectfully submitted,

Melissa Saulnier

Melissa Saulnier
Executive Assistant