

**Minutes of the Alzheimer's Resource of Alaska
Annual Meeting of the Board of Directors**

Date: Wednesday, May 18, 2022	Location: Alzheimer's Resource of Alaska, 1750 Abbott Rd., Anchorage
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Attendance Log of Board Members			Staff		
✓	Sabrina Peterson - President	✓	Lynda Hutchins	✓	Pamela Kelley
✓	Jill Simek - Vice President	A	Mellisa Johnson	✓	Melissa Saulnier
✓	Kristin George - Secretary	✓	Melissa Liebner Martz	✓	Kay Papakristo
✓	Fred Traber - Treasurer	✓	Luann Lauesen	✓	Jennifer Ivory
✓	Denise Daniello – Member at Large	✓	George Borderieux	✓	Joanne Proefrock
✓	Rori Van Nortwick	E	Charlene Walker	✓	Donna Matthews
					GUESTS
				✓	Lorraine Guyer
				✓	Ann Farris
				✓	Liz Smith
				✓	Brandy Barnes
				✓	Tazz Studie
Legend: ✓=Present A=Absent E=Excused Absence T=Teleconference					

Call to Order:

- Sabrina Peterson, President, called the meeting to order at 5:48 pm with a quorum present.

Welcome & Introductions: Pamela Kelley, Executive Director

- Pamela welcomed and introduced volunteer Lorraine Guyer a previous Development Director, staff, and managers.

Agenda:

- Fred Traber moved to adopt the Agenda, and Kristin George seconded. The motion passed unanimously.

Minutes:

- Kristin George moved to approve the March 16, 2022 Minutes, and Denise Daniello seconded. The motion passed unanimously.

Committee Reports:

Finance Committee: Fred Traber reported.

- The Finance Committee did not meet.

Fund Development Committee: Denise Daniello reported for Charlene Walker.

- The Fund Development Committee met on April 21, 2022. The meeting discussion focus was the Amblin' event. Joanne Proefrock, Development Director, gave an overview of what was happening regarding Amblin for Alzheimer's and all activities including a count of sponsors, money pledged, and tickets sold.

- The Committee also discussed elevator speeches and how to become comfortable in communicating the mission to prospective stakeholders, policy makers, and those in our community.

Governance Committee: Sabrina Peterson reported.

- The Governance Committee did not meet but communicated via email regarding two potential new candidates.

Program Committee: No report.

- The Program Committee held a combined meeting with the Fund Development Committee. See Fund Development report.

Executive Committee: Sabrina Peterson reported.

- The Executive Committee did not meet but communicated via email in which Pamela Kelley asked for authorization from the Executive Committee to contract an executive recruiting firm to rapidly seek out a new member for ARA's leadership team. Two firms were researched for recruiting Foraker, and Moran. The Executive Committee approved authorization and Pam moved forward with the Moran Company which was available much sooner at a reasonable price.

Executive Director's Report: Pam Kelley reported.

- Pam supplemented her written report (copy attached) in the Board packet with the following items:
 - Variation in our Grant and Contract activity is expected based on when our grants are paid. Our SIH grant has not been paid. We are entering into an amendment for State of Alaska SIH grant as we learned over the course of performance that we could not identify and work with a contractor in region 7 to subcontract the case management services as we had hoped. Because of this amendment, we are still awaiting the opening of the State of Alaska GEMS portal that will allow us to submit our grant reports. We have assurances from SDS that we will be able to report late without consequence. Concerns are, who at the SOA will be ready to aver to that when our Auditor letter goes out to our funding sources as part of our annual audit process?
 - RFP for the Municipality of Anchorage grant (MOA, HSCMG) has not yet published.
 - Pam acknowledged that our advocacy efforts along with AgeNet, AADD, Key Coalition, Dementia Action Collaborative, AARP Alaska have been influential. Everyone spoke with one voice this year asking the State of Alaska budget process to address the fact that passthrough grants for home and community-based services need an increase from the longstanding 2 percent. A 13 percent increase was approved by the legislature but might be vetoed.
 - The Dementia Awareness and Healthcare Capacity Bill sponsored by Speaker Stutes and Senator Costello passed May 18, 2022. If the Bill isn't vetoed it would result in a dedicated person in Public Health who would focus on Dementia.

Care Coordination: Jennifer Ivory

- Jennifer highlighted CCRA's successes and needs throughout a tumultuous year. (Presentation attached)

Business Manager: Donna Matthews

- Donna reported. (Presentation attached)

Education Director: Kay Papakristo

- Kay Papakristo informed the Board about support groups, education and training, clients and consultations. (Presentation attached)

Development Director: Joanne Proefrock

- Joanne Proefrock shared the success of Amblin' for Alzheimer's 2022 and the accomplishments of the Development and Communications department. (Presentation attached)

Old Business: None

New Business:

- Proposed Officers for New Fiscal Year
- Committee List
- New Nominees

Announcements:

- Next Board meeting is June 29th, 2022 at 5:45 pm.

Adjournment:

- The Board meeting adjourned at 7:46 pm.

Respectfully submitted,

Melissa Saulnier

Melissa Saulnier
Executive Assistant