**Alzheimer’s Resource of Alaska**

*<MONTH>* ***Finance Committee Meeting***

***This committee meets*** *monthly, quarterly, reoccurring time, etc. TBD****.***

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| --- | --- |
| Date:  | Location: <place of meeting> |

Attendance Log:

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|  **Board Members Staff** |
|  | Melissa Liebner, Chair |  | Barb Seibel, Finance Director |
|  | George Borderieux |  |  |
|   | Richard Cochinos  |  |  |
|  |  | **Guests** |
|   |  |  |  |
|  |  |  |  |

X= Present E= Excused V= Virtual/Video or Phone

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| --- | --- |
| **Topic** | **Information – Findings – Conclusions – Recommendations** |
| Current Standing Items | * Status Update on SP FY 2024 Operating Plan Tactics
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| Agenda Item 1: | *
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| Agenda Item 2: | *
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| Agenda Item 3:  | *
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| Other Updates/Discussion | *
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| Action Items | *
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| Next meeting | *
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**Strategic Plan – FY 2024 (July 1 – June 30) Operating Plan Status Update**

*Status Options Only: Not Started, In Progress, Done, Moved to FY 25, Changed tactic to….*

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| --- | --- | --- | --- |
|   |   |   |  **FY 2024** |
| Initiative |   | Priority Tactics(these are taken from your Strategic Plan) | Accountable Party | Completion Date | Status |

**Strategy 1. Sustainability**

**Ensure that ARA has long-term financial sustainability.**

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| **1.3. Create a long-term investment sustainable portfolio/asset allocation plan for a 10-20 year time frame.** | A. | Evaluate current investment systems and policies. | Finance-Melissa, Richard/Barb | Q3 |   |
| B. | Research potential additional investment vehicles.  | Finance-Melissa, Rich/Barb/Lisa | Q4 |  |

**Strategy 3. Name Recognition/Expansion**

**Ensure all Alaskans are aware of and have access to ARA services.**

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| **3.3. Create and use decision matrix for expanding into communities throughout the state.** | C. | Create resource management plan to determine needed company resources, financial and human, to begin expansion into new Alaskan communities. | Finance-Melissa/Barb | Q4 |   |

**Strategy 4. Education/Care Coordination**

**Provide dementia education and access or referrals to services to all Alaskans.**

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| **4.4. Create a cost vs mission matrix map for all business lines to include financial and human resources needed and cost of each business line.**  | A. | Cost analysis for all ARA business lines. | Finance-Melissa/Barb | Q4 |   |